



6125 E. Belknap Haltom City, Texas 76117

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Under the state and federal law, a student is not allowed to possess, sell, give away, or use alcohol, illegal drugs, tobacco products, guns, or other weapons on school property or at a school-related activity, on or off school property. Having one of these items in a privately-owned vehicle that the student may have driven to school and parked on District property is also prohibited. [See the Student Code of Conduct for information regarding disciplinary consequences.]

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Birdville ISD does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of educational services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended; and Title II of the Americans with Disabilities Act.

The Superintendent has designated Cecil “Skip” Baskerville, Associate Superintendent for Human Resources, Governance and Support Services, to coordinate compliance with the legal requirements of Title IX, and Jennifer Miller, Director of Intervention Services to coordinate compliance with the legal requirements of Section 504 and Title II of the Americans with Disabilities Act.

Skip Baskerville and Jennifer Miller can be reached at 6125 East Belknap, Haltom City, TX 76117, 817-547-5700.

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Certain information about District students is considered directory information and can be released to anyone who follows procedures for requesting the information,

about the child. Directory information includes: a student’s name, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received, and most recent previous school attended. No Child Left Behind (NCLB) requires that secondary parents/guardians also have the choice to restrict information to military recruiters and institutions of higher learning.

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House Bill 1440 signed by the Governor on June 16, 1989, requires a parent or guardian to present, within 30 days of a child’s enrollment, proof of the child’s identity and a copy of the child’s records from the most recently attended school. It also requires school districts to notify the police if this information is not provided and to request information about whether the child has been reported missing. Districts must notify the Missing Children Information Center Clearinghouse if the name on the identifying document or school record differs from the name under which the child is enrolled.

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During the 2022–2023 school year, Birdville ISD will administer the following federal programs:

Title I, Part A – Improving Basic Programs

Title II, Part A – Teacher & Principal Training and Recruitment Fund

Title III – English Language Acquisition, Language Enhancement and Academic Achievement Act

Title IV, Part A – Student Support and Academic Enrichment

IDEA – Individuals with Disabilities Education Act

ESSER II, III –



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Report cards will be uploaded in to Skyward Family Access for students each nine weeks. The final report card will be mailed home. Parents





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Grade levels in grades nine, ten, eleven and twelve shall be determined by the total credits earned.

Note: Reclassifications are made only at the beginning of each school year with the exception of a student who is being reclassified at mid-term, enabling him/her to graduate at the end of that spring semester. This determination is made by the principal.

**Table 1: Classification of Students**

Sophomore (10 <sup>th</sup> )	6 credits
Junior (11 <sup>th</sup> )	12 credits
Senior (12 <sup>th</sup> )	19 credits

Summer school may be an option for students who need to regain lost credits to remain on track with their cohort. The student must also be in attendance in the course a minimum of ninety percent (90%).

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To be eligible to graduate in less than four years, a student shall complete all coursework for an endorsement and meet all STAAR EOC testing requirements pertaining to the ninth-grade class in which the student began high school. A student wishing to graduate early shall notify their counselor of his or her intention in writing by the end of the 1<sup>st</sup> six weeks of the year they intend to graduate.

Early graduates shall:



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Regular school attendance is essential for the student to make the most of his or her education, to benefit from teacher-led and school activities, to build each day's learning on the previous day, and to grow as an individual. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences. Two state laws, one dealing with compulsory attendance, the other with attendance for course credit, are of special interest to students and parents.

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State compulsory attendance laws generally require all children who have reached age six on or before September 1, and have not reached age 19, to attend school each day school is in session. A student who is younger than six and has never been enrolled in the first grade is not required to attend each school day until the end of the school year. In addition, if a student is 19 or older and has more than five unexcused absences in a semester, the district may revoke the student's enrollment. The student's presence on school property would be unauthorized and may be considered trespassing.

School employees must investigate and report violations of the state compulsory attendance laws. A student absent without permission from any class will be considered in violation of the compulsory attendance law and subject to disciplinary action.

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- A student who becomes ill during the school day should (with the teacher's permission) report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parent.
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- Days missed as a documented runaway.
- Completion of a competency-based program for at-risk students.
- Late enrollment or early withdrawal of a student under Texas Youth Commission.
- Teen-parent absences to care for his or her child.
- Participation in a substance abuse rehabilitation program.
- Homelessness, as defined in federal law.
- An extracurricular activity or public performance, subject to approval by the District's Administration.
- Required screening, diagnosis, and treatment for Medicaid-eligible students.
- Family emergency or unforeseen or unavoidable instance requiring immediate attention.
- Approved college visitation.
- A documented health care appointment – if the student begins classes or returns to school on the same day as the appointment.
- A juvenile court proceeding documented by a probation officer.
- An absence required by state or local welfare authorities.
- Observing religious holy days (including travel for that purpose – up to two days) when it is a tenet of their faith.
- Appearing at a governmental office to complete paperwork required to obtain U.S. citizenship and taking part in a U.S. naturalization oath ceremony.
- Temporary absences for health-care appointments include absences for a student with autism spectrum disorder attending an appointment with a health-care practitioner to receive services for autism.
- Serving as an election clerk.
- Appearing at governmental office or attending the ceremony for U.S. Citizenship or Oath of Office.

The deadline for making an extenuating circumstances appeal is the last day of the school year for middle school students and the last day of each six weeks for high school students. If the attendance committee finds there are no extenuating circumstances for the absence or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for the class.

The District provides these alternatives for a student to make up work or regain credit lost because of absences.

- Complete original or additional assignments, as specified by the committee.
- Attend make up time sessions (before or after school, weekend, or Saturday school).
- Maintain the attendance standards for the rest of the semester.
- Upon recommendation of the attendance committee, a student with excessive absences shall be permitted to earn or regain course credit through credit by





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Students who drive a car or other vehicle to school shall park it on arrival and leave it until the end of the school day. Students shall not go into the parking areas during school hours for any reason without permission from authorized school personnel. A student has full responsibility for the security of his/her vehicle and will make certain it is locked and that keys are not given to others. BISD is not liable for theft, vandalism, and/or damage to student vehicles while parked on school property. Students driving cars or other motor vehicles to high school shall pay a parking fee:

Non-Reserved Parking:	No Charge
Reserved Parking:	\$30.00
Painted Parking:	\$50.00

Each student shall display the approved parking tag while parked on school property. Security guards are provided at each high school parking lot. Failure to pay the fee and/or display the approved tag shall result in disciplinary action or towing of the vehicle.

Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle parked on school property. A student will be held responsible for any prohibited objects or substances such as drugs, and/or weapons that are found in his/her car and will be subject to disciplinary action.





If the District or charter school decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent to evaluate the student. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If a district or charter school receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the stud (n)-3.7 (sen

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All District school campuses are closed campuses. Closed campus shall be enforced from the time the student reaches

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- If the conflict is not violent, the student may attempt to discuss the issue with the other student or may contact the school counselor if assistance is needed.
  - If the other student is violent, the student should ask for assistance from teachers, parents, and/or school principal.
  - The student should avoid the other student until the conflict subsides.

If the other student threatens violence or commits a violent act, the student should contact the police, parents, and the school principal.

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- If a student has a conflict with a school employee, the student should attempt to discuss the concern with the employee.
  - If the student cannot discuss the issue with the employee, the student should contact the campus principal, school counselor, or parents for assistance.
  - If a student believes a school employee is violating school rules or the law, the student should contact their parents and the campus principal.

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- If a student believes that a school rule or procedure violates the student's constitutional right or is unfair, a student's first contact is with the school principal. Following that contact, if a student still disagrees, the student should contact parents for assistance.
  - If the student and parent cannot resolve the matter at the campus level, they should contact the Office of Student Services (817-547-5790) for guidance.
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Professional School Counselors and Crisis Intervention Counselors are available on every secondary campus to guide students toward success in the areas of academic achievement, personal and social development, and college and career awareness. Professional Secondary School Counselors work as a team with school administration, campus Crisis Intervention Counselors, and school staff to develop guidance and counseling programs unique to the needs of students on their campuses. Counseling services are generally provided in the areas of individual planning, as well as large and small group guidance. Professional School Counselors and Crisis Intervention Counselors also coordinate services with other campus professionals and community resource personnel to meet the needs of students at risk. All school counselors abide by the state professional code of ethics. Counseling services are available to any student unless specifically prohibited by written request from a parent or legal guardian. Parents and legal guardians with any questions regarding BISD counseling services or social emotional learning curriculum are encouraged to contact the school counseling office. Additional BISD counseling services, including scholarships, parent education, financial aid, and Evening Counseling Services is available on the BISD website under Counseling Services and in the District and campus offices.

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BISD offers secondary students the opportunity to receive credit for courses required for middle school promotion or high school graduation. The student must be enrolled in a BISD school and must not have previously enrolled in the course (received prior instruction). Secondary students who desire to use the examination procedure to show mastery for specific required courses must also make a score of eighty (80) or higher on the examination for acceleration.

There is an established testing schedule for credit by examination (without prior instruction), and tests are administered only on the scheduled testing dates. The dates may be accessed through the Advanced Academics Office (817-547-8935) or the [Advanced Academics website](#).

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The principal or designee or the attendance committee, as applicable, shall have authority to offer a student the opportunity to demonstrate mastery in a subject or to earn course credit by examination when the student has had prior instruction in a subject and when:

1. The student is enrolling in the District from a non-accredited school [see FD];
2. The student has failed a subject or course; or
3. The student has earned a passing grade in a subject or course but has failed to earn credit or a final grade because of excessive absences [see FEC].

The Board-approved examinations shall assess the student's mastery of the essential knowledge and skills and shall be administered according to established District procedures. Prior to offering a student an opportunity to demonstrate mastery or earn credit by this method, an appropriate District employee shall review the student's educational records to determine whether the student has had prior instruction in the subject or course.

Any student who has failed a course may take credit by examination to retrieve if that student meets following criteria:  
(a) the student failed the course with a grade of at least sixty (60) or (b) in the case of excessive absences, the attendance committee has granted approval to take the exam. A grade of seventy (70) or higher is required to earn credit for the course in which the examination was attempted. Further information may be obtained in the counseling office at each campus. Please note that if the subject is an EOC course, the EOC assessment is still required.

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BISD no longer distributes flyers or literature directly to students but through a paperless process from an outside source. See [www.peachjar.com](http://www.peachjar.com) for complete details.

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The district's dress code, at all grade levels, is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students shall be dressed and groomed in a manner that is clean and neat, and that will not pose a health or safety hazard to themselves or others.

Modes of dress or grooming judged to be disruptive or potentially disruptive to normal school operations or considered a health or safety hazard are strictly prohibited. The district prohibits pictures, emblems, tattoos, or writing on clothing that is lewd, offensive, vulgar, or obscene; that depict the occult; that represent gang membership; or that advertise tobacco products, alcoholic beverages, drugs, or any other substance, object, or activity prohibited by law, BISD Board Policy, Student Code of Conduct, or other district rule.

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Birdville ISD has implemented a 1:1 Technology initiative for our students to provide the necessary resources to prepare them for future success. The district offers Chromebooks as instructional resources to ensure students have access to digital tools, information, and the latest innovative learning solutions. The district's programs and platforms will improve student technology skills and prepare them for higher education and the workforce.

To qualify for a district-issued Chromebook, the student must be actively enrolled with Birdville ISD and limit use to educational purposes.

Students in 6<sup>th</sup> – 12 grades will be issued a Chromebook they can bring to school and take home.

Along with a Chromebook, a student will be issued a charging base and cable.

Please visit the BISD Student Chromebook website for information about Damaged, Lost, or Stolen devices replacement and fees ([https://www.birdvilleschools.net/Pages/077 \( Su\)-1.7 ive saf84.56 Tm\(h\)-1.0EMC T0 0 1 rg96 711.38.56 Tm6.6 1](https://www.birdvilleschools.net/Pages/077%20-%201.7%20-%20ive%20saf84.56%20Tm(h)-1.0EMC%200%201%20rg96%20711.38.56%20Tm6.6%201))

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will ultimately determine if students can bring and when they can use personal cell phones at school. If a student phone is used on district property it must be connected to the to BISD-5G Wi-Fi network. Students must login to the Wi-Fi using their BISD network username and password. Please note, students should turn in a help request at the BISD Helpdesk website (<https://helpdesk.birdvilleschools.net/support/home>) if they have a







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School closings or delayed openings because of cold or icy weather or hazardous road conditions are announced on the District's website, electronic newsletter, Facebook, Twitter, phone message to student homes, and local radio and television stations between 5:00 a.m. and 7:00 a.m.

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Election Policy/Selected Positions such as Cheerleader/Mascot, Student Council, Class Officers, Clubs/Organizations, Pep Squad/Spirit Groups, Drill Team Members, and Officers in Auxiliary Groups:

Students shall be permitted to participate in extracurricular activities, subject to the following restrictions:

- During the initial six-week period of the school year, students shall have been promoted into the next grade level or shall have accumulated the required number of units toward graduation. (See the Promotion section of this handbook.)
- During subsequent six-week periods, students who receive a six-week grade below seventy (70) in any course or subject or students with disabilities who fail to meet the standards of their Individual Educational Plan (IEP) may not participate in extracurricular activities during the following three-week period. The suspension from extracurricular activities will be administered according to guidelines published in the University Interscholastic League Side by Side publication.
- A student ineligible to participate in an extracurricular activity, but who is enrolled in a state approved music course that participates in UIL Concert and Sightreading Evaluation, may perform with the ensemble during the UIL evaluation performance. [TEA 76.1001 (a)(3)]
- Students who score below seventy (70) in any advanced or Advanced Placement classes identified for no pass, no play exemption by Texas Education Agency (TEA) shall not be affected by eligibility guidelines or rules.
- Activity nights for middle schools may be held at school (not to exceed four (4) nights per year) for all students. Principals shall offer a variety of age-appropriate activities (i.e., checkers, table tennis, sock hop, vo chody ~~AMo~~-3.7 -2.4 (r)C).





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The lockers are the property of the school, and the school maintains control of the lockers and other school property at all times. Lockers and other school property may be subject to inspection and/or search at any time whether or not the student assigned to the locker is present.

Students may not change from their assigned locker without permission from a teacher and/or assistant principal. Locks are recommended for all secondary students. Students who use a lock must file a duplicate key or the combination with the assistant principal. The school is not responsible for lost or damaged items.

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In an effort to ensure a safe learning environment for all students, BISD reserves the right to conduct Metal Detector searches on a random basis at each campus.

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In our effort not to interrupt teaching-learning time, only emergency messages will be delivered to students. Lunch money, required homework assignments, transportation plans, etc. should be finalized before leaving home in the morning. Messages to teachers will be delivered to the teacher's mailboxes throughout the day

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Education succeeds best when there is a strong partnership between home and school, a partnership that thrives on communication, and that includes parents, teachers, administrators, and the Board of Trustees. Every parent is urged to:

- Encourage his or her student to put a high priority on education and comm-5783 (g)5.7aa d- (n)5.7CID 9 H5 (,)3.8 ( i)-1.75

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Students are reminded that the School District is not responsible for any personal property that is lost or stolen. This includes electronic communication devices, contents in student and athletic lockers, school buildings, school buses, and items taken on school-sponsored trips. Protect your property, keep your locker combination to yourself, and keep your locker locked at all times.

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Students are required to attend the school in the attendance zone determined by the primary residence of the parent, legal guardian, or person having lawful control of a student eligible for admission to BISD. Specific information relating to school attendance zones may be obtained at each campus or the Office of Student Services.

All students, upon enrolling in BISD, should be accompanied by a parent(s) and will be required to furnish the following:

1. Proof of residence.
2. Immunization records.
3. Official birth certificate (Pre-kindergarten through First Grade and all first time BISD enrollees).

To complete admission, the student's social security number, official withdrawal and/or report card, and the address of the previous school attended may also be requested.

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A student will not be released from school at times other than regular dismissal times, except with the principal's permission or in accordance with campus sign-out procedures. A student who will need to leave school during the day must bring a note from his or her parent that morning.

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A student may be promoted only on the basis of academic achievement or demonstrated proficiency of the subject matter of the course on grade level. To earn credit in a course, a student must receive a grade of 70 based on course-level or grade-level standards: See appendix.

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Schedule changes will only be made on an individual basis and must be approved by the principal. Schedule change requests should be made before the fifth day of class. Students may not start a new class, school/semester, until schedule changes have been approved.

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The District shall use specially trained dogs to sniff out and alert officials of the current presence of concealed prohibited items. Trained dogs may sniff lockers, vehicles, classrooms and other common areas at any time. If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action in accordance with the Student Code of Conduct Booklet. (FNF-Local)

Students shall be free from unreasonable searches and seizures by school officials. School officials may search a student's outer clothing, pockets, or property by establishing reasonable cause or securing the student's voluntary consent. Coercion, either expressed or implied, such as threatening to contact parents or police, invalidates apparent consent. *U.S. Const., Amend. 4.; New Jersey v T>L.O., 469 U.S. 325, 105 S. Ct. 733 (1985); Jones v. Latexo Indep. Sch. Dist., 499 F. Supp. 223 (1980)*

A search is reasonable if it meets both of the following criteria:

1. The action is justified at the inception; i.e., the school official has reasonable grounds for suspecting that the search will uncover evidence of a rule violation or a criminal violation.
2. The scope of the search is reasonably related to the circumstances that justified the search in the first place; i.e., the measures adopted are reasonably related to the objectives of the search and are not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

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Smoking or use of any tobacco products including electronic cigarettes on school property or at any school-related or school-sanctioned activities (on or off school property) is illegal and students are subject to disciplinary consequences.

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The rules of good conduct and grooming shall be observed for school social events. Guests (if permitted) will be expected to observe the same rules as students attending the event. The person inviting the guest will share responsibility for the conduct of the guest. Students attending a school-sponsored event may be asked to sign out when leaving before the end of event. No one leaving before the official end of the event will be re-admitted.

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An explanation of program expectations for each of the content areas shall be distributed to interested students during the pre-scheduling process at the middle school level. At the high school level, course expect

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The goal of the Texas assessment program is to provide all students an appropriate statewide assessment that measures and supports their achievement of the essential knowledge and skills of the state-mandated curriculum. Every student receiving instruction in the essential knowledge and skills shall take the appropriate criterion-referenced tests, as required by the Texas Education Code. All STAAR, STAAR/EOC and TELPAS assessments will be administered through a state online platform. Students utilizing district issued technology are required to bring the charged device and charger to school on 1.7 (v)-3.8 .8 (n)- (a)-5.35atim a1d0 T14s(t)2.3.R7J( a5.35epa.001 Tc 0.01.7 (o)r)-1.3 (book)5.54-1.7 (54-1.7 o(o)r)-o1 cn0b8 (n)-3.7 (o)-3.7 (w)-5.8 (l)-1.7 exatd/EOCOCOCOh4.5e4.4 (ha)4.4 (rf Tw 0 -a1.3.)-5.8 5134harf Tw 0 -a1.3. alhalh ghaoiti

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Students who have significant cognitive disabilities and are receiving Special Education services may qualify to take the STAAR Alternate 2 assessment. Eligibility for STAAR Alternate 2 is determined by the ARD committee based on



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Each child shall be fully immunized according to the Texas Department of State Health Services (TDSHS) immunization schedule. The vaccine requirements apply to all students entering, attending, enrolling in, and/or transferring to the District. (25 TAC 97.61, 97.63)

Exceptions may include medical reasons documented by a physician or reasons of conscience, including a religious belief, documented on an affidavit from the TDSHS. (TAC 97.62)

The TDSHS immunization requirements and procedures for claiming an exemption from immunization requirements are posted on our District's website. (Education Code 38.019)

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All medication should be given outside of school hours, if possible. Only medication which is required to enable a student to stay in school may be given at school. Three times a day medication can be given before school, after school and at bedtime. The initial dose of medication must be administered at home, doctor's office, or hospital. If necessary, medication can be given at school under the following conditions:

1. Prescription medication must be accompanied by a signed physician's order. The physician must be licensed to practice in the United States of America.
2. All medication (prescription and over-the-counter) must be:
  - a. provided by the parent,
  - b. transported by an adult,
  - c. in its original, properly labeled container,
  - d. accompanied by a specific written request signed by the parent/guardian,
  - e. placed in a locked cabinet in the nurse's office,
    - i. Emergency medications will be placed in the nurse's office and accessible to staff at all times during the school day.
    - ii. Students whose doctor considers them sufficiently responsible must have a signed request for them to carry an inhaler, insulin or anaphylaxis medication on their person.
      1. The student must demonstrate to the nurse competent use of the device/medication.
      2. A second inhaler, insulin or anaphylaxis medication should also be kept locked in the nurse's office.
      3. If a student allows another person to use the medication, the privilege will be revoked.
  - f. administered by a school nurse or by a non-health professional designate of the principal or school nurse.
3. Sample prescription and alternative medicine must be labeled with the child's name and accompanied by a signed Texas Board Certified physician's order. When ordered, alternative medication must be accompanied by a patient information sheet listing its ingredients, actions, and side effects. Herbal substances or dietary supplements provided by the parent will



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Students will be permitted to use office phones on an “emergency-only” basis, with the permission of an office staff member. In an effort not to interrupt teaching-learning time, only emergency messages will be delivered to students. Lunch money, required homework assignments, transportation plans, etc. should be finalized before leaving home in the morning.

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According to state law, each student and his/her parent shall be responsible to the teacher for all books, materials, or electronic communication devices not returned by the student. Any student failing to return all books, materials, or electronics CDs shall forfeit his right to free material until the materials previously issued but not returned are paid for by the parent. Lost materials shall be paid for by parents on the basis of the net contract price to replace the materials.

Students are responsible for the proper care of all books, materials and electronic communication devices. Replacement/repair costs will be levied against damaged materials.

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According to state law and BISD Board Policy students can transfer from one campus to another based on the chart below. The primary way that students are transferred in BISD is Open Enrollment Student Transfers. All transfers in BISD must be approved by the Executive Director of Student Services, please refer any questions to the Office at Student Services at 817-547-5790







Parents and others are welcome to visit District schools. For the safety of those within the school and to avoid disruption